

Dear Member,

Thank you for volunteering to write a report on our visit/walk for the Association Newsletter.

Would you please head the report with the date and place visited followed by your report of no more than 400 words and finish with your name. If you are reporting on part of a day trip please keep your report to 250 words. We are interested in your impressions rather than a detailed account of the event.

If you attach any photos to be included in the report you should confirm to John that you have taken the photo, hold the copyright in it and that the National Trust have permission to reproduce it in the Newsletter in order to avoid any problems with breach of copyright.

Please send to the Editor preferably by e-mail or, only if you are not on the internet, by post. Many thanks for your help.

John Spriggs

Rose Villa

Bowers Bent

Cotes Heath

Stafford ST21 6SG

Newsletter@northstaffsnt.org.uk

Tel: 01782 791360

Please also email a copy to marionlycett@hotmail.com

Hints and tips on sending reports and photographs.

Photographs or Images

The preferred format is .jpg, which is the default format of most digital cameras and phones.